

RUSSELL WATERGARDENS & KOI

Employment Application

Please complete entire application to ensure processing.



APPLICANT INFORMATION

Last Name		First		M.I.		Date	
Street Address				Apartment/Unit #			
City			State		ZIP		
Phone			E-mail Address				
Date Available			Social Security No.		Desired Salary		
Position Applied for							
US Applicants only: Are you legally eligible for employment in the U.S.? (All new hires will be required to provide proof of eligibility to work in the U.S.)				YES <input type="checkbox"/>		NO <input type="checkbox"/>	
				Have you been convicted of a crime in the last 7 years? If yes, list convictions that are a matter of public record. (Arrests are not convictions). A conviction will not necessarily disqualify you for employment.		YES <input type="checkbox"/>	
						NO <input type="checkbox"/>	
Have you ever worked for this company?				YES <input type="checkbox"/>		NO <input type="checkbox"/>	
				If so, when?			

EDUCATION

High School			Address				
From		To	Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>
						Degree	
College			Address				
From		To	Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>
						Degree	
Other			Address				
From		To	Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>
						Degree	

List skills relevant to position applied for:

REFERENCES

Please list three professional references.

Full Name		Relationship	
Company		Phone ()	
Address			
Full Name		Relationship	
Company		Phone ()	
Address			
Full Name		Relationship	
Company		Phone ()	
Address			

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I hereby authorize Russell Watergardens & Koi to thoroughly investigate my background, references, employment record, and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Russell Watergardens & Koi to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Russell Watergardens & Koi organization. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. In understand that filling out this form does not indicate there is a position open and does not obligate Russell Watergardens & Koi to hire me. (U.S. Applicants only: I understand that my employment is at will, which means that it is for no specified period and may be terminated by me or Russell Watergardens & Koi at any time without prior notice for any reason.)

Signature	Date
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